

**RICE LAKE AREA SCHOOL DISTRICT
30 PHIPPS AVENUE
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, September 25, 2023
ADMINISTRATION BUILDING**

MINUTES

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, September 25, 2023 in the Board Room of the Rice Lake Area School District Administration Building, 30 Phipps Avenue, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Don Cuskey, Phil Henkel, Keven Jensen, Dianne Koser, Doug Kucko (virtual), Bert Richard, Nellie Scheurer, Miriam Vavra
Absent- Steve Bowman
Others Present- Randy Drost, District Administrator
Student Representatives: NA
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- V. **COMMENDATIONS:**
A. **RLASD Student Recognition:** Building principals and staff commended the following students and identified their areas of achievement for the month of September 2023.

Student	School	Grade	Parent(s)
Autumn King	Haugen Elem.	4	Christopher and Jodi King
Olivia Willger	Tainter Elem.	4	Daniel and Angela Willger
Jamie Mancia	RLMS	8	Alejandra Contreras and Rones Aparicio Cardoza
Alexander (AJ) Svensen	Hilltop Elem.	4	Rachel Svensen

- VI. **APPEARANCES:** No appearances were made.
- VII. **APPROVAL OF MINUTES [action]:** Don Cuskey and Miriam Vavra motioned to approve the regular session and closed session meeting minutes from Monday, September 11, 2023. All present voting yes. Motion approved.

VIII. CONSENT AGENDA [action]: Bert Richard and Don Cuskey motioned to approve the consent agenda. All present voting yes. Motion approved.

A. Employment Resignations:

1. Peggy Jones-Matz, Head Cook at RLMS/Hilltop Elem., effective September 13, 2023
2. Kyla Bergstrom, FCCLA Advisor at RLHS
3. Pat Walsh, Assistant Track Coach at RLHS

B. Employment Recommendations:

1. Madyson Falstad, Reset Room Behavioral Paraprofessional at Tainter Elem.
2. Sara Eckstein, FCCLA Advisor at RLHS

IX. REPORTS:

A. Wisconsin School Board Week (Oct. 2-6, 2023)-Keven Jensen [action]: Keven Jensen shared the Wisconsin School Board Week proclamation for October 2-6, 2023. Nellie Scheurer and Dianne Koser motioned to approve October 2-6, 2023 as Wisconsin School Board Week. All present voting yes. Motion approved.

B. Employee Handbook-second reading-Randy Drost [action]: On Monday, September 11, 2023 the Board of Education reviewed a draft Employee Handbook with revisions. Miriam Vavra and Phil Henkel motioned to approve the Employee Handbook with the suggested revisions. All present voting yes. Motion approved.

C. BOE Curriculum Committee Meeting Update-Dianne Koser: The BOE Curriculum Committee met on Tuesday, September 19, 2023. The committee received a high school English course update and a new course proposal. They also received course updates on business/marketing and math. The committee then received updates on instruction and learning. The next meeting is scheduled for Tuesday, October 17, 2023. Dianne Koser provided an update from the meeting.

D. BOE Policy and Legislative Advocacy Committee Meeting Update-second reading-Keven Jensen [action]: On Monday, September 11, 2023, the Board reviewed the following policies as a first reading. Miriam Vavra and Dianne Koser motioned to approve the policies as reviewed. All present voting yes. Motion approved.

- Policy #160, Board of Education Member Authority (revise)
- Policy #610, Fiscal Management Goals (review)
- Policy #630, State and Federal Aid Eligibility Determination (review)
- Policy #640, State and Federal Aid (revise)
- Rule #640, Guidelines for Application for Special Project Funds (revise)
- Policy #653, Gate Receipts and Admissions (review)
- Policy #660, Management of Funds (revise)
- Policy #661, Depository of Funds (review)
- Exhibit #661, Persons Designated to Sign Checks on Behalf of the District (revise)
- Policy #664, Monies in School Buildings (revise)
- Rule #664, Money Collection and Cash in School Buildings (review)
- Policy #670, Expenditures (recommend delete)
- Policy #672.4, Vendor Relations (revise)
- Policy #674, Expense Reimbursements (revise)
- Policy #675, Credit Card Use (revise)

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- Policy #681, Accounting System (review)
- Policy #682, Financial Reports and Statements (review)
- Policy #684, Audits (revise)

X. INFORMATION:

A. WASB Public Policy Correspondent Update: Phil Henkel provided an update from the Legislative Update blog.

B. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

XI. STUDENT REPRESENTATIVE COMMENTS ON PROGRAMS AND ACTIVITIES: NA

XII. DISTRICT ADMINISTRATOR COMMENTS:

- **Upcoming District Events:** District Administrator Randy Drost shared the following information:
 - This week is Homecoming week and the Warrior Leadership Team has planned a great week of activities.
 - Rice Lake High School parent/teacher conferences are Thursday this week. See Mr. Pacholke's email on how to sign up for a conference time.
 - Some fall sports are now wrapping up.
 - Next Monday, October 2, is an in-service day-no school for students.
 - Doug Kucko shared that there will be a Blue Jean Ball on Saturday at 4:00 p.m. to raise money for the new pool facility. It is \$100 per ticket and will be held at the Historical Museum in Cameron.

XIII. MEETING ADJOURNED: Miriam Vavra and Nelly Scheurer motioned to adjourn the meeting. All present voting yes. Motion Approved. Meeting adjourned at 7:31 p.m.

Miriam Vavra, Clerk